



## Call Summary – Process Simplification Committee

### Meeting Location:

<b>Topic</b>	Process Simplification Committee Conference Call		
<b>Date</b>	11/06/2019	<b>Time</b>	12:00 p.m. (Eastern)
<b>Location</b>	Conference Call	<b>Dial-In</b>	Call-In Number: 1-888-585-9008 Conf. Room: 863-331-592

### Attendees:

Judge Terence Perkins	Ms. Robin Hassler Thompson	(Staff: Andrew Johns)
Judge Bertila Soto	Mr. Henry Cox	(Staff: Paul Flemming)
Rep. Juan Fernandez-Barquin	Mr. Dominic MacKenzie	(Staff: Frank Digon-Greer)

### Agenda:

Topic	Discussion Notes
1. Welcome	<ul style="list-style-type: none"> <li>Opening remarks. <b>Judge Perkins opened the call and welcomed members. Judge Perkins asked committee members to think about how the Commission could better leverage law school students in advancing access to civil justice. He asked members to consider how we could better incentivize law student participation in access initiatives and also how we could effectively target rural communities without a law school student population. Judge Perkins mentioned Georgia as an example of a state that effectively utilizes law school students. There was discussion of current law school pro bono opportunities, requirements, and civil legal clinics. Judge Perkins requested members consider law student opportunities to promote access to civil justice in advance of the in-person committee meeting on 12/6.</b></li> <li>Welcome to Mr. Henry Cox, Florida Bar Designee. <b>Judge Perkins welcomed Mr. Cox to the committee.</b></li> </ul>
2. December 6 <sup>th</sup> Commission Meeting Overview	<ul style="list-style-type: none"> <li>Discussion of draft agenda and potential for additional topics. <b>Mr. Johns discussed some of the items that will be included on the upcoming Commission's agenda. He explained that Mr. James Sandman from Legal Services Corporation will be the keynote speaker for this meeting. That discussion will address thoughts on the state of access to civil justice in the nation, promising developments, hallmarks of effective access commissions, and ways to move forward and continue to advance access to civil justice. Other agenda items include: Justice for All grant update, business community outreach update, Florida Courts Help App update, and other general updates.</b></li> </ul>
3. Discussion – Self-Help Video, Goal 4.1	<ul style="list-style-type: none"> <li>"Filing a Complaint/Answer" in the animation process.</li> <li>Future video thoughts "When You Go to Court", "Preparing for a Disaster", other? <b>Mr. Johns updated members and noted that the "Filing a Complaint" video was in the animation phase with expected completion prior to the 12/6 meeting. Mr. Johns went on to say that an additional script was received from the Young Lawyer's Division regarding, "When You Go to Court." Some of the content from that script may be very similar to the first video released by the Commission. Judge Perkins recommended that staff provide the script for the "When You Go to Court" video and that members consider that script</b></li> </ul>

	<b>and other possible video topics that may prove useful to self-represented litigants. This could also be a discussion item at the upcoming in-person committee meeting on 12/6.</b>
4. Update – Justice for All Grant, Goal 2.4	<ul style="list-style-type: none"> <li>• Field work largely completed.</li> <li>• Preparing draft report with findings and recommendations.</li> <li>• Preliminary findings will be shared at the December 6<sup>th</sup> meeting.</li> <li>• Full report due by the end of the calendar year.</li> </ul> <p><b>Mr. Johns advised members that the grant is coming to a close. The consultants have largely completed their field work and will complete a visit to the Miami area by the end of November. The consultants will then prepare the final report and recommendations for submission to the Commission. While the final report is not due until the end of the calendar year, staff will have preliminary findings and recommendations from the consultants available to share at the upcoming Commission meeting on 12/6.</b></p>
5. Committee breakout session during December 6 <sup>th</sup> meeting	<ul style="list-style-type: none"> <li>• Potential discussion topics?</li> <li>• Advanced staff research needed?</li> <li>• Other potential areas of focus for committee review, plain language?</li> </ul> <p><b>Judge Perkins noted that law student utilization, video script and future video offerings, Justice for All findings, and other topics that may surface during the 12/6 meeting should provide ample material for the committee discussion portion of the meeting.</b></p>
6. Misc.	<ul style="list-style-type: none"> <li>• September 2019 meeting medical legal partnership to be moved to future meeting.</li> <li>• Commission report due in June.</li> <li>• Next Commission meeting April 17<sup>th</sup> in Tampa.</li> </ul> <p><b>Mr. Johns advised that staff will reschedule the medical legal partnership “hot topic” to a future meeting due to the cancellation of the September meeting. The next in-person meeting of the Commission has been confirmed for April 17, 2020 in the Tampa area. Mr. Johns noted that additional details will follow as we near that meeting date.</b></p>

#### Action Items:

#	Action Item	Owner	Due	Status
1	Consider how to best leverage law school students to promote access to civil justice.	All	12/6	
2	Review the “When You Go to Court” script and offer thoughts. Consider future video topics that may be appropriate.	All	12/6	